

Erf 4810 Amampondo Street
Rooihuiskraal North Extension 46
Centurion
012 534 3344

PO Box 4976
Pretoria, 0001
www@amberfieldcollege.co.za
info@amberfieldcollege.co.za



AMBERFIELD COLLEGE **High School ENGLISH HL Position** **(Grade 8-10)**

Job Overview and Responsibilities

- Teach English HL curriculum: Plan, prepare, and deliver lessons aligned with curriculum standards. Pace setter for Grade 8
- Assess and evaluate: Design and administer assessments; provide feedback on students' work.
- Manage classroom: Create a positive learning environment; establish behavior and academic expectations.
- Support students: Identify and assist students with learning difficulties; offer additional support or enrichment.
- Communicate and collaborate: Engage with parents, colleagues, and participate in school activities.
- Resource management: Use various teaching resources effectively; stay updated with new teaching methods.
- Professional development: Continuously improve teaching practices through training and self-reflection.
- Handle administrative tasks: Maintain records of attendance, grades, and complete necessary documentation.

Required Knowledge

- Qualification required: 4-year teaching qualification or an equivalent degree.
- Education level: University or recognised teaching institution.
- IEB Teaching experience will be preferable.

Required Skills

- At least 5 years of teaching experience
- Broad knowledge of all the English Home Language components and the Annual Teaching Plans
- Organising
- Leadership
- Motivation
- Communication
- Team player

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Required Values

- People: "We always put people first in whatever we do".
- Integrity: "We always do what we say".
- Perseverance: "We finish what we start".
- Excellence: "We always give our best and improve on what we do".

Who can apply:

Only candidates with relevant experience who are available to start at the beginning of January 2025 are encouraged to apply.

How to apply

A comprehensive CV, with three contactable references, must be emailed to Ms. G Herzog: gherzog@amberfieldcollege.co.za and Mrs Y Jasmat: yjasmat@amberfieldcollege.co.za by **17 October 2024**. Date of official employment: 01 January 2025

When submitting your application, please ensure you include the following documentation:

- Curriculum Vitae
- SACE Certificate (valid)
- Supporting documentation: Bank Confirmation Letter, Tax Certificate, Qualifications and Valid Police Clearance Certificate.